

REGISTERED CHARITY NUMBER: 1150506

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 1st November 2013
for
European Survey Research Association

Chariot House Limited
Chartered Accountants
48 Highdown Road
Hove
East Sussex
BN3 6ED

European Survey Research Association

Contents of the Financial Statements
for the year ended 1st November 2013

	Page
Report of the Trustees	1 to 2
Statement of Financial Activities	3
Balance Sheet	4
Notes to the Financial Statements	5 to 6
Detailed Statement of Financial Activities	7

European Survey Research Association

Report of the Trustees **for the year ended 1st November 2013**

The trustees present their report with the financial statements of the charity for the year ended 1st November 2013. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1150506

Principal address

University of Southampton
Southampton
Hampshire
SO17 1BJ

Trustees

J Burton	- appointed 2/11/2012
Dr P J O Sturgis	- appointed 2/11/2012
N Allum	- appointed 2/11/2012

COMMENCEMENT OF ACTIVITIES

The charity commenced its charitable activities on 2nd November 2012.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution, and constitutes an association.

Recruitment and appointment of new trustees

Trustees are appointed by the president, taking into account their skills and expertise.

Organisational structure

Charity is managed by a Committee and reports to a General Assembly of the members of the Association.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

European Survey Research Association

Report of the Trustees **for the year ended 1st November 2013**

OBJECTIVES AND ACTIVITIES

Objectives and aims

The advancement of education for the public benefit in the subject of survey research in particular but not exclusively by holding conferences, producing journals and other educational materials and by such other means as the trustees may determine.

Survey Research Methods is the official journal of The European Survey Research Association (ESRA) and is published electronically with free and open access via the internet. The first issue was published in 2006. The journal is published every four months (three per calendar year).

The journal is edited by Ulrich Kohler of the University of Potsdam, Germany and Jaak Billiet of the Catholic University of Leuven. The editors are supported by a multi-national panel of Associate Editors.

ESRA's peer-reviewed journal aims to be a high quality scientific publication that will be of interest to researchers in all disciplines involved in the design, implementation and analysis of surveys.

The URL of the journal is:

<https://ojs.ub.uni-konstanz.de/srm/>

ESRA organises an international conference every two years. The last conference was in 2013 and held in Ljubljana, Slovenia (<http://www.europeansurveyresearch.org/conference/ljubljana-2013>). The next conference will be in 2015 and will be held in Reykjavik, Iceland (<http://www.europeansurveyresearch.org/conference>). The conference committee have met with the organising committee in Reykjavik to start the planning process.

ESRA also run an online mailing list - ESRAnet. This is an email discussion list where members can connect with colleagues to seek advice, share experiences and get the latest news about survey research in Europe. All ESRA members are automatically subscribed to ESRAnet on joining the association.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the last year ESRA have published the journal Survey Research Methods. In the first eight months of the year, SRM articles were viewed almost 2000 times and articles being viewed/downloaded on average 166 times each. In the year 2013 there were 55 articles submitted to the journal, of which just 8 were accepted by peer reviewers, reflecting the high standards of the journal. There are over 1400 registered users of the journal.

In addition, early work has been done to organise the 2015 ESRA conference, to be held in Reykjavik, Iceland. A call for sessions has been published and much of the work during the next year will be focused on the conference.

ESRAnet continues to be a valuable source of information and support for ESRA members.

FINANCIAL REVIEW

Reserves policy

The trustees are committed to maintaining reserves that will cover at least one year's operating costs.

Principal funding sources

The principal sources of funding during years when there is no conference is the annual membership fee. During years when there is a conference, the principal sources of funding are membership fees and registration fees.

ON BEHALF OF THE BOARD :

J Burton - Trustee

28th August 2014

European Survey Research Association

Statement of Financial Activities
for the year ended 1st November 2013

	Notes	Unrestricted fund £
INCOMING RESOURCES		
Incoming resources from generated funds		
Voluntary income		76,502
Activities for generating funds	2	108,035
Total incoming resources		<u>184,537</u>
 RESOURCES EXPENDED		
Costs of generating funds		
Fundraising trading: cost of goods sold and other costs		43,962
Charitable activities		
Charitable activity		28,498
Governance costs		1,000
Total resources expended		<u>73,460</u>
 NET INCOMING RESOURCES		 <u>111,077</u>
 TOTAL FUNDS CARRIED FORWARD		 <u><u>111,077</u></u>

The notes form part of these financial statements

European Survey Research Association

Balance Sheet
At 1st November 2013

	Notes	Unrestricted fund £
CURRENT ASSETS		
Debtors	4	105,646
Cash at bank		8,751
		<hr/>
		114,397
CREDITORS		
Amounts falling due within one year	5	(3,320)
		<hr/>
NET CURRENT ASSETS		111,077
		<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		111,077
		<hr/>
NET ASSETS		111,077
		<hr/> <hr/>
FUNDS	6	
Unrestricted funds		111,077
		<hr/>
TOTAL FUNDS		111,077
		<hr/> <hr/>

The financial statements were approved by the Board of Trustees on 28th August 2014 and were signed on its behalf by:

J Burton -Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

Educational conference income	£ 108,035
-------------------------------	--------------

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 1st November 2013.

Trustees' expenses

There were no trustees' expenses paid for the year ended 1st November 2013.

4. DEBTORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

Other debtors	£ 105,646
---------------	--------------

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Other creditors	£ 3,320
-----------------	------------

6. MOVEMENT IN FUNDS

	Net movement in funds £	At 1/11/13 £
Unrestricted funds		
General fund	111,077	111,077
	<hr/>	<hr/>
TOTAL FUNDS	<u>111,077</u>	<u>111,077</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	184,537	(73,460)	111,077
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>184,537</u>	<u>(73,460)</u>	<u>111,077</u>

European Survey Research Association

**Detailed Statement of Financial Activities
for the year ended 1st November 2013**

£

INCOMING RESOURCES

Voluntary income

Donations	65,450
Subscriptions	11,052
	<hr/>
	76,502

Activities for generating funds

Educational conference income	108,035
	<hr/>

Total incoming resources	184,537
---------------------------------	----------------

RESOURCES EXPENDED

Fundraising trading: cost of goods sold and other costs

Educational conference costs	43,962
------------------------------	--------

Charitable activities

Advertising	720
Sundries	182
Articles and publications	7,529
Computer costs	2,400
Website costs	10,016
Entertainment	487
Bank and merchant account fees	5,033
Exchange rate	2,131
	<hr/>
	28,498

Governance costs

Accountancy	1,000
	<hr/>

Total resources expended	73,460
---------------------------------	---------------

Net income	111,077
	<hr/> <hr/>

This page does not form part of the statutory financial statements
